Please fill in all parts highlighted in yellow and sign

**Head of office Authorisation**

**EJTN exchange programme for court staff**

**1st Semester 2023 Study visits**

With reference to the Study visits organised for Court Staff by the European Judicial Training Network (EJTN) in the 1st semester 2023, I hereby confirm that *Name/ SURNAME*

* works at the *Court/Prosecution office,*
* is employed with a fulltime contract (*contratto a tempo indeterminato*) since YEAR

and either:

* *Helps prepare judgments or prosecutorial decisions;*
* *Makes judicial or prosecutorial decisions at least at a preliminary phase;*
* *Plays a significant role in cross-border judicial cooperation*
* *Performs functions detailed in annex 1 (please indicate with* ***X*** *or* ***√****)*
* *OTHER:*

With my signature, I consent to the fact that *Name/ SURNAME* may attend the study visit in case of selection.

***Date***

***Signature of the Head of office, Responsible at the Court/Prosecution office for Court Staff***